



REQUIREMENTS FOR NEWLY ACQUIRED SHARE

Class A & Class B (Personal Share)

1. Submit a duly accomplished Membership Information Form.
 - 4 pcs. 2x2 colored photos (**recent**) for primary member
 - 2 pcs. 2x2 colored photo spouse and unmarried legal dependent(s) below 25 years old

Note: Those belonging to the 23-24 age group are classified as senior dependents and will be charged an additional Php1,120.00 (inclusive of Value-Added Tax (VAT)) as monthly dues.

- Birth Certificate(s) (**Original or Certified True Copy**) of qualified dependent(s)
 - Marriage Certificate (**Original or Certified True Copy**)
2. Letters of endorsement from a good standing stockholder member of the Club.
 3. Letters of endorsement from one (1) of the Board of Directors.

Class A & Class B (Under Company Name)

1. Same as above plus:
2. Directors' Certificate indicating the nominee and his designation in the company. The nominee must be an officer or employee with executive status in the company. This must be expressly stated in the Directors' Certificate.
3. A foreign applicant should present at the time of application, a valid visa or any document confirming valid entry to the Philippines (E.g. Alien Certificate of Registration (ACR), Philippine Retirement Authority (PRA), Alien Employment ID (AEP) or Diplomatic ID).

Class C (Corporate Share)

1. Submit a duly accomplished Membership Information Form.
 - 4 pcs. 2x2 colored photos (**recent**) for primary member
 - 2 pcs. 2x2 colored photos for spouse and unmarried legal dependent(s) below 25 years old

Note: Those belonging to the 23-24 age group are classified as senior dependents and will be charged an additional Php1,120.00 (inclusive of Value-Added Tax (VAT)) as monthly dues.

- Birth Certificate(s) (**Original or Certified True Copy**) of qualified dependent(s)
 - Marriage Certificate (**Original or Certified True Copy**)
2. Letters of endorsement from a good standing stockholder member of the Club.
 3. Letters of endorsement from one (1) of the Board of Directors.
 4. Directors' Certificate indicating the two nominees and their designation in the company. The nominees must be an officer or employee with executive status in the company. This must be expressly stated in the Directors' Certificate.

Important Reminders:

THE PROCEDURE OF ADMISSION IS AS FOLLOWS:

- 1.) Application form for individual membership shall be accomplished and be submitted to the Membership Office, together with a letter of endorsement signed by two (2) regular members/shareholders, as a proposer. Members of the Board of Directors and Membership Committee are disqualified from being proposers. Further, an outgoing member may not act as proposer for an Individual Member being proposed for admittance.
- 2.) The Application is processed by the Membership Committee. The Committee then determines whether the applicant shall be approved for posting in the Clubhouse for a period of one (1) month. If so, the Secretary post the applicant's name.
- 3.) During the posting period, the applicant will be scheduled for an interview by the Membership Committee.
- 4.) If no objection is raised by any member during the period of posting, the Board then elects him to membership at its next monthly meeting, on a majority votes.
- 5.) After the approval of the membership, the applicant will be invited for an Induction/Orientation of new members of the Club (accepted as regular member) wherein the permanent membership card will be issued

NOTE:

- a.) Applicants for membership may avail the facilities of the Club and introduce guests only after have been accepted as Regular member.
- b.) Disapproved applicants for membership will be entitled refund of membership dues and/or payment of the share paid to the Club.

You may call Membership Department at (02) 888-9089 / (0956) 604-7427 for your further inquiry.